

SAC Meeting Notes

January 3, 2024

Members in Attendance:

Kristen Walsh, Kate Bissell, Heather Andersen, Jackie Mastopierito, Megan Burke

1. Mrs. Walsh reviewed agenda
2. Mrs. Bissell shared last meeting's minutes and they were approved unanimously.
3. FY25 Budget Agenda
 - A. Elementary Principals attended the December school committee meeting to present goals- received feedback and suggestions from the committee
 - B. Goals were approved by Dr, Brand
 - C. Anticipating school committee wanted presentation on the progress of goals
 - D. Preliminary budget was given to Roman House- waiting to hear back for any edits or revisions. Only additions that can be made must be related to goals.
4. Mrs. Bissell gave MSBA update
 - A. Currently working on educational program plan- should be completed in six weeks and will be submitted to school committee and MSBCA
 - B. Architects are drawing up plans for mick buildings
 - C. Town hall site not being pursued
 - D. Virtual committee forum to be held on 2/1/2024
5. Mrs. Walsh discussed 2024/25 registration process
 - A. Meeting will be held on 2/17/24 to determine dates and times
 - B. Looking to shift to online registration
 - C. Anticipating dates to be month of March and to close registration the first week of April
 - D. Preschool lottery to be held early April
 - a. Same ½ day programs to be offered at both schools
 - E. Screenings will be held end of May during the school day- tentatively 5/29-5/31
 - F. Finalized dates will be posted on the district website and in the local newspaper.
6. Mrs. Burke inquired about the possibility of full day preschool
 - A. Both principals expressed that conversations are happening and we know there is a need but space is the major issue. Could possibly be included in MSBA plan
7. Mid-Year progress review of goals
 - A. Two teachers are currently piloting literacy programs.
 - a. Choice will be made in March and teachers will be trained in that program
 - B. Universal screenings are being utilized
 - a. First round of progress meetings will be this week and mid year assessments in five weeks

- b. Teachers agree Diebels program is going smoothly and is helping to identify students in need
- C. Tier 2 PBIS interventions are being utilized
 - a. Check-in and outs going well
 - b. Relationship mapping completed at Wildwood and will be done at Boutwell next week on 1/10/24
 - c. Working on attendance issues as chronic absenteeism is rising
 - i. Mrs. Burke questioned whether start times could be affecting attendance
 - ii. Mrs. Bissell reports attendance problem is mostly preschool and location of buildings could be the issue
 - iii. Many students traveling abroad for extended periods

8. Mrs. Burke suggested there be some universal message sent to parents regarding when a child should be kept home from school for illness

9. Mrs. Burke asked if parents would be receiving Dibels screening reports-Mrs. Walsh responded that there will be upcoming information sessions for families to understand the screening and how to support students at home.

10. Next meeting will be held on February 7, 2024 at 9:15 am.